

CITY OF BUNDABERG DRUM CORPS INC.
MANAGEMENT COMMITTEE MEETING
Held at Venue: 1 Wainwright St, Svensson Hts

April 17, 2012

Meeting opened at 7.10 pm

Members Present:

Tony Ravenhill, Melita McIntyre, Matthew Ballantyne, Ian Waters,
Trevor Ballantyne, Leona Osborne

Apologies: None

Minutes of the March 2012 meeting were read by Melita and moved that they be a true and accurate record of that meeting.

Moved Melita, sec. Ian, Carried

BUSINESS ARISING

- **Practise Mirror**

Members have suggested an idea to erect a mirror between the kitchen entry doors. The mirror would serve as an aid for practice, particularly stick work and may prove to be an asset to current and future hall hirers, such as dance studios.

Specs: approx 300mm above floor height and finishing at door height, with a small clearance from each door.

Rob has submitted a quote from Glasstek to supply the mirror only and fitting by others. Quote: \$660

Quote has been noted for future discussion.

- **Painting of the Hall**

Ian has approached East Coast Apprenticeships. Contact is: Mark Luther, who is away at present and will be back on Friday.

A supervisor will oversee labour however the band will need to supply the paint and some materials.

- **RSL funding**

Ian has spoken to Tom McLucas. The band will need to come up with a proposal.

It was decided that our focus should be new formal performance shirts.

An estimation of 30 shirts @ \$30, including embroidery costs = \$900
Melita to compile application.

CORRESPONDENCE IN/OUT

IN:

- March rent from Cycling Club (cheque),
- Bank statement,
- Cornetts statement
- Insurance renewal
- Expression of interest Bundaberg State High to perform at Centenary day 9th June.
- Insurance renewal

OUT:

- E-mail to Show society, confirming acceptance and conditions of borrowing the hall for this year's show season.
- Email to President of the Bundaberg Amateur Cycling club, & La Dance advising hall not being available over Bundaberg show period.
- Toowoomba COF acceptance

TREASURER'S REPORT

Matthew read the Treasurers report and tabled the same.

February

-Incoming

- Rent, refund from Coral coast coaches re: Toowoomba trip

- Outgoing

- \$2000 taken out of working account and placed into term deposit
- marching girls fund-raiser costs
- Insurance
- regular wage and cleaning supplies.

March

- Incoming
 - Stanthorpe performance fee
 - Rent and interest

- Outgoing
 - Bus driver fee (Stanthorpe)
 - Sign writer-memorial board
 - Fire inspection fee
 - Dress-maker
 - re-reimbursement to Tony for Stanthorpe trip expenses
 - DGZ accountants
 - Ergon
 - Insurance
 - PO Box renewal
 - regular wage and cleaning supplies.

Moved Matthew, sec Trevor, carried

OTHER REPORTS:

BANDMASTER

- Didn't have the numbers to make a band for Gladstone this year, however we can plan this in our itinerary for next year.
- It is noted that numbers have been down at practice.
- We have amended the 'Scottish' beat for the diagram and need all members to perfect that on training nights.

ORGANISER

- Anzac day arrangements are in place for Rosedale dawn service and the Bundaberg citizen's parade
- The request for a performance fee of \$400 from the 1770 festival parade has been accepted.
- Goomeri festival organizers have also agreed to pay a fee of some sort for our performance and are yet to get back to us with an amount.
- Bundaberg State High's Centenary open day may also attract a small performance fee – Tony to follow that up.

- Bunnings BBQ booked in 30-06-12. All participating helpers will require a food-handling certificate, all training and certification available on website... Tony has details.
- A request for a fee from Hervey Bay's Illumination Parade will be taken to their next meeting.

EQUIPMENT OFFICER

- No report

RECORDING OFFICER

- Nothing to report

PUBLICITY OFFICER

- Nothing to report

CARETAKER

- Gem club's Easter Jamboree was a successful event
- Nothing else to report

All reports moved Melita, sec Tony, carried

GENERAL BUSINESS

- Matthew to look at more cost-effective Accountancy options
- Treasurer also assessing more cost-effective insurance options with 'Hall' finance and insurance.
- President suggested that equipment officer needs to do an inventory report

As there was no further business the meeting closed at 9:55 pm.

Next Meeting will be on **Monday May 15th @ 7pm.**

At: **1 Wainwright St, Svensson Hts**

Tony Ravenhill
President

Melita McIntyre
Secretary